

BYLAWS
(Amended February 2012)
SOUTH CAROLINA CHAPTER
THE FELLOWSHIP OF UNITED METHODISTS IN
MUSIC AND WORSHIP ARTS

Article I
NAME

Section 1. NAME: The name of the organization shall be “The South Carolina Chapter of the Fellowship of United Methodists in Music and Worship Arts”, hereinafter designated as “the Chapter.”

Section 2. RELATIONSHIP: The Chapter shall be a chapter of The Fellowship of United Methodists in Music and Worship Arts, hereinafter called “The Fellowship”, and shall adhere to its constitution. The chapter shall be self-governing.

Section 3: BOUNDARIES: The geographical boundaries of the chapter shall be defined as follows: *the state of South Carolina.*

Article II
OBJECT

Section 1. PURPOSES AND OBJECTIVES: The purposes and objectives of the chapter shall be in keeping with The Fellowship. In addition, the chapter is organized to provide, secure leadership and promote a annual workshops and events to enhance the members’ service in their local churches. A yearly newsletter shall be published to further support the chapter’s members in their endeavors of worship.

Article III
MEMBERSHIP AND DUES

Section 1: MEMBERSHIP: Membership is open to all interested persons regardless of denominational affiliation. All members of The Fellowship that live within the geographical boundaries of the chapter shall be considered members of the chapter, unless the member makes a request to be in another chapter. Fellowship members outside the geographical boundaries of the chapter may request to be considered a member of the chapter rather than the chapter in which they reside.

Section 2: DUES: Membership dues shall be assessed by the national Council of The Fellowship. No additional fees or dues shall be charged members without written consent of the Council of The Fellowship.

Article IV
OFFICERS

Section 1. OFFICERS: The elected officers shall be: President, Vice-President (President Elect), Secretary, Treasurer, and at least four At-Large Members. These officers shall be considered the chapter board. All Elected officers must be members of The Fellowship.

Section 2. TERM OF OFFICE: At the annual meeting of odd-numbered years, the officers shall be elected for a two year term to begin at the annual meeting of even-numbered years. No member shall hold more than one office at a time, and no member shall be eligible to serve more than two consecutive terms on the council in the same office.

Section 3. DUTIES OF THE OFFICERS SHALL BE:

- a. The *president* shall preside at the chapter and council meetings, appoint committees and coordinate their work, convene the council, serve as ex-officio member of all committees, file with the national Fellowship office an annual report which reflects chapter events, membership, current officers and other pertinent data related to maintaining the chapter's active status, shall be responsible for the publication of the Chapter newsletter, shall be an ex-officio member of the chapter council for one year following presidency.
- b. The *vice-president (president-elect)* shall carry out the responsibilities of the president in his/her absence; serve as program director, coordinating all aspects of programs and meetings.
- c. The *secretary* shall keep the minutes of the council meetings, communicate the chapter's plans by mail to chapter members; write appropriate letters of appreciation; work with the vice-president to be sure that information on upcoming programs/meetings is communicated to members. Upon retirement from office the secretary shall turn over all records in good order to the incoming secretary.
- d. The *treasurer* shall keep accurate records of all moneys received from The Fellowship, workshops, festivals, etc: and disburse all moneys. An annual reporting of these moneys shall be given to the council, The Fellowship, and the chapter members. Upon retirement from office the treasurer shall turn over all records in good order to the incoming treasurer.
- e. The elected officers shall comprise the Executive committee.
- f. All board members are to be present at meetings. The Executive committee shall have the right to remove a member for more than one explained absence from meetings or for lack of communication through email or telephone.

Section 4. NOMINATING COMMITTEE

In odd numbered years, the president shall appoint a nominating committee. This committee shall make one nomination for each office and submit these names by to the membership at the annual meeting. Nominations should provide broad representation of all geographic areas. Each candidate shall have been contacted by the nominating committee and shall have expressed a willingness to serve. The nominating committee shall coordinate the election process.

Section 5: ELECTION AT THE ANNUAL MEETING: On odd-numbered years, at the annual meeting, the slate of nominations shall be presented. Additional names may be nominated from the floor. The member making the nomination shall have contacted the nominee prior to the meeting and nominee shall have expressed a willingness to serve.

Section 6: ELECTION BY MAIL: If there is no annual meeting, election may be held by mail. If nominations are received from the membership, an additional vote shall be taken by mail.

Section 7: ELECTION: A simple majority of all votes for any office shall constitute an election. In case of a tie, the membership will vote again until there is an election. In case of a tie, an additional name for the office in question may be submitted, or a person may withdraw her/his name from consideration.

Section 8: INSTALLATION: Officers will be installed and/or take office at the annual meeting of the following even-numbered year.

Section 9: VACANCIES: If any officer is unable to complete a term of office, the council may either appoint a replacement or reassign the officer's duties to other members of the council for the remainder of the term.

ARTICLE V
MEETINGS

Section 1. Meetings of the chapter shall be scheduled by the council. Members shall be notified of meetings by email at least 6 weeks in advance. Official business of the chapter may be conducted at any meeting. Regular meetings shall be held at least annually.

Section 2. QUORUM: The quorum shall be the number of members present at any called meeting.

ARTICLE VI
THE COUNCIL

Section 1. COUNCIL MAKEUP: The council shall consist of the elected officers of the chapter. Other appointed members may serve on the council but with no vote. They may include: newsletter editor, conference worship chairperson and others as deemed necessary by the council.

Section 3. A majority of the council shall be considered a quorum.

ARTICLE VII
COMMITTEES

Section 1. COMMITTEES: Committees to accomplish specific tasks may be established by the council. The members of these committees shall be appointed by the president.

ARTICLE VIII
PARLIAMENTARY AUTHORITY

The rules contained in the current of Robert's Rules of Order Newly Revised shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the chapter may adopt.

ARTICLE IX
AMENDMENT OF BYLAWS

Section 1. These bylaws may be amended by a two-thirds majority of the votes at the annual meeting, or by a mail ballot, provided that the amendment(s) has (have) been submitted to the membership in writing 30 days in advance.

Section 2. The bylaws may be suspended for the purposes of practically by a two-thirds majority of the votes received, either at a meeting of the chapter membership or by mail.